

Grant Applications for Marlborough on 26/11/2013

ID	Grant Type	Project Title	Applicant	Amount Required
402	Community Area Grant	BYPA hall indoor tressle tables and table trolley	Baydon Young People's Association	£398
313	Community Area Grant	MINALPLAY	MINALPLAY	£5,000
272	Community Area Grant	Main Staircase Window Restoration	The Merchant\'s House	£1,551
367	Community Area Grant	Kennet Valley Hall Emergency Lighting Upgrade	Kennet Valley Village Hall	£600
337	Community Area Grant	Safety Equipment for Disabled Carriage Drivers	Kennet Valley Driving Group (RDA)	£475.20
342	Community Area Grant	Marlborough Sports Club New Kitchen and Dining Facilities	Marlborough Sports Club (Cricket and Hockey)	£5,000

ID	Grant Type	Project Title	Applicant	Amount Required
402	Community Area Grant	BYPA hall indoor tressle tables and table trolley	Baydon Young People's Association	£398
<p><b>Submitted:</b> 08/11/2013 16:58:52</p> <p><b>ID:</b> 402</p> <p><b>Current Status:</b> Application Appraisal</p> <p><b>To be considered at this meeting:</b> 26/11/2013 Marlborough</p> <p><b>1. Which type of grant are you applying for?</b> Community Area Grant</p> <p><b>2. Amount of funding required?</b> £501 - £5000</p> <p><b>3. Are you applying on behalf of a Parish Council?</b> No</p> <p><b>4. If yes, please state why this project cannot be funded from the Parish Precept</b></p> <p><b>5. Project title?</b> BYPA hall indoor trestle tables and table trolley</p> <p><b>6. Project summary:</b></p>				

As part of our ongoing refurbishment of the BYPA hall we would like to increase the number of internal tables available for hirers to use. We included these tables as part of a grant application earlier this year but at that stage the tables were not eligible. Since upgrading the hall we have been able to increase the number of users. These tables should help to make the hall more appealing to additional groups in the village. The application is for 6 folding tables plus a trolley for them to be stored on.

**7. Which Area Board are you applying to?**

Marlborough

**Electoral Division**

Aldbourn and Ramsbury

**8. What is the Post Code of where the project is taking place?**

SN8 2JD

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2012

**Total Income:**

£24438

**Total Expenditure:**

£22939

**Surplus/Deficit for the year:**

£1499

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£7468

**Why can't you fund this project from your reserves:**

We will match fund the project but need our reserves to ensure the hall can remain operational at all times. Our reserves policy is to have free reserves of around one year's operational expenditure to meet any unforeseen expenditure that may occur.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£796		
Total required from Area Board		£398		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
6 foldable tables	576	BYPH funds	yes	398
table trolley	220			0
Total	<b>£796</b>			<b>£398</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The additional tables will benefit all current hall users and encourage potential new users. At the moment there are only a couple of tables available, the rest of the tables are low level tables for pre-school aged children. There have been occasions where villagers have enquired about hiring the hall but have then not proceeded because of the lack of tables available. The lack of tables has precluded certain events to take part in the hall. These new tables will be good for functions involving people of all ages including adults and secondary school aged young people.

**14. How will you monitor this?**

Increased use of the hall, especially in the evenings and weekends.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The grant covers a one off capital spend. It will help to generate additional hall revenue by increasing the number of people hiring the hall. This additional income helps the hall be more self-sustaining in the future.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1,000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):****And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

313	Community Area Grant	MINALPLAY	MINALPLAY	£5000
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**Submitted:** 03/10/2013 18:57:22

**ID:** 313

**Current Status:** Application Appraisal

**To be considered at this meeting:**

26/11/2013 Marlborough

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**5. Project title?**

MINALPLAY

**6. Project summary:**

We are a community group working in fundraising to create an interesting, exciting new playground area for those who live in Minal (Mildenhall) a small village near Marlborough. Our vision is for a special space which is a pleasant meeting place for all ages to get together. As a small community we do not have a shared school or shop which makes it important that areas like this are good for people from the village to spend time in. We are looking to provide safe and fun play equipment for children as well as making it a pleasant, helpful area for families to spend time in together.

**7. Which Area Board are you applying to?**

Marlborough

**Electoral Division**

Aldbourn and Ramsbury

**8. What is the Post Code of where the project is taking place?**

SN8 2NZ?

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£34,430		
Total required from Area Board		£5,000		
Expenditure		Income		Tick if income
(Itemised	£	(Itemised		confirmed
expenditure)		income)		£
3 SEAT SWING	3,904	COMMUNITY		
		FIRST		10,000

TODDLERZONE	6,692	NATIONAL LOTTERY	10,000
SPRING SEESAW	2,965	FUNDRAISING	9,430
SLIDE	3,606		
SLING SHOT	5,400		
PICNIC TABLE	1,420		
CABLEWAY	10,443		
<b>Total</b>	<b>£34,430</b>		<b>£29,430</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Young children will benefit from a safe and environmentally friendly area where they can play and exercise their skills in balance, climbing and interplay with other children. Older children will be provide with an off road facility to congregate and have fun with their contemporaries instead of hanging around in the car park of our village hall. As these children go to different schools this play area will give them the opportunity to socialise with others in our small community. We plan to make the area friendly for both parents and grandparents where they can appreciate the opportunity to fraternise with fellow residents in a village which has no school or Post Office. Progressively we intend to plant shrubs and trees to enable everyone to benefit from the beautiful environment in which they live. Although we have a positive community spirit, currently this is not as widespread as we would like. We want to perpetuate the self help spirit which the government wishes to support and your grant would provide us with a terrific boost to our plans.

**14. How will you monitor this?**

Our committee will be vigilant in monitoring all activities.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We will have to phase the project in as we raise further funds.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1,000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

272	Community Area Grant	Main Staircase Window Restoration	The Merchant's House	£1551
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**Submitted:** 13/09/2013 11:10:09

**ID:** 272

**Current Status:** Application Appraisal

**To be considered at this meeting:**

26/11/2013 Marlborough

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept****5. Project title?**

Main Staircase Window Restoration

**6. Project summary:**

The Trust requires a grant for the re-glazing of the main staircase window. This 338cm x 175cm window is of significance as it provides light to the first and second floor landings and the main staircase. The latter is an impressive feature. Its walls house unusual cupboards and 300 year old fictive balustrade wall paintings (restored by the Trust in 1992). The staircase window provides the main illumination for these rare 17th century features. Restoring the window will complete the restoration of the staircase area and enable its treasures to be seen

in good light. The work involved includes removal and repair of casements and frames, and re-glazing.

**7. Which Area Board are you applying to?**

Marlborough

**Electoral Division**

Marlborough West

**8. What is the Post Code of where the project is taking place?**

SN8 1HN

**9. Please tell us which theme(s) your project supports:**

Heritage, history and architecture

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2012

**Total Income:**

£158910

**Total Expenditure:**

£123337

**Surplus/Deficit for the year:**

£35573

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£33,539

**Why can't you fund this project from your reserves:**

The Merchant's House has, in recent years, retained a reasonable level of funds for anticipated and unforeseen matters. These might include:

- The possible purchase of the remaining part of the freehold which we do not presently own or occupy
- The conversion cost of the flat, which we anticipate we will be able to occupy in the near future
- The cost of major, but presently unforeseen repairs which might become necessary
- The development of an endowment fund, the income from which would assist in funding our outgoings and charitable activities and indeed might enable us to afford the loss of rent were we to occupy the shoe shop and flat in the Old Printworks building.
- We presently enjoy the loan of a significant number of pieces of furniture and artefacts which, when they have to go back to their owner, will need at least partial replacement at considerable expense.



- The prudent retention of funds in order to meet liabilities as they fall due - six months' outgoings is considered a reasonable sum and in our case, this item alone might be in excess of £50,000.

We are a small community group and do not have annual accounts or it is our first year:

#### 10b. Project Finance:

Total Project cost		£4551		
Total required from Area Board		£1551		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Casement work	560	The David Webster Charitable Fund	yes	3,000
Glazing	2,791			
Removal of wooden casements, repairs and templates	1,200			
<b>Total</b>	<b>£4,551</b>			<b>£3,000</b>

#### 11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

#### 13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Visitors to the House will benefit from this project. Ongoing restoration is extremely interesting to our visitors as they can see firsthand the careful conservation of the 17th century building which makes a visit to The Merchant's House rather special and unusual. The completion of the project will encourage better light into the main stairwell, as mentioned in the project summary, to enable improved illumination for our visitors of the rare 17th century features. The main objective of the Trust is to restore the House back to its former glory and repairing the window which is deteriorating badly will benefit the restoration which has already been completed in the main staircase area. The project links into 'Encouragement and support for tourism business' - one of the Marlborough Area Board priorities as the House is one of the main visitor attractions in Marlborough, and is actively promoted by the Trust to encourage visitors not only to the House but to Marlborough itself. The Trust mails out over 250 Specialist Day brochures to Groups in all the surrounding counties with information not only on The Merchant's House but also on other local attractions, the variety of retailers in the town and suggestions for places to eat. Being able to highlight completion of restoration projects in such promotional material encourages repeat visits from many groups, and first time visits from others.

#### 14. How will you monitor this?

The Trust monitors visitor numbers and Group numbers throughout the year to ensure figures increase year on year. The Trust also monitors visitor feedback via a Comments book, TripAdvisor, Facebook & Twitter as well as 3rd party feedback forms such as the Heritage Open Weekend initiative. Regular inspections of the House are conducted by the internal Buildings and Conservation Committee which reports to the Board of Trustees on any issues identified on restored areas as well as parts of the House yet to be restored.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This project is very specific in terms of work required and as such estimates have been sought based on the exact job specification. Should a small amount of contingency funding be required this will be met by The Merchant's House.

**16. Is there anything else you think we should know about the project?**

not applicable

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1,000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

367	Community Area Grant	Kennet Valley Hall Emergency Lighting	Kennet Valley Village Hall	£600
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		Upgrade		
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**Submitted:** 28/10/2013 17:35:11

**ID:** 367

**Current Status:** Application Appraisal

**To be considered at this meeting:**

26/11/2013 Marlborough

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Kennet Valley Hall Emergency Lighting Upgrade

**6. Project summary:**

The emergency lighting in the Hall is very old, unreliable and often requires maintenance. We are therefore wishing to upgrade all this emergency lighting by fitting LED units throughout. The result will be; greater reliability, better quality light, longer lasting and a proportional reduction in energy costs. This is our latest project in our programme to upgrade the hall and at the same time reduce our energy costs. MAB have already helped us with previous projects of this nature.

**7. Which Area Board are you applying to?**

Marlborough

**Electoral Division**

West Selkley

**8. What is the Post Code of where the project is taking place?**

SN8 4EL

**9. Please tell us which theme(s) your project supports:**

Economy, enterprise and jobs

Recycling and green initiatives

Sport, play and recreation

Other

If Other (please specify)

Community Halls/ Village Amenities

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

07/2013

**Total Income:**

£19530

**Total Expenditure:**

£18828

**Surplus/Deficit for the year:**

£702

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£11803

**Why can't you fund this project from your reserves:**

1/ Our reserves Policy is to hold at least one third of the normal running costs of the previous year 2/ We have a further requirement to upgrade the hall during the current fiscal year by introducing a computer-based booking system which will incorporate a new form of automated Access Control. We anticipate this could be a major drain on our resources on top of our normal annual expenditure on various maintenance requirements

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£1,200		
Total required from Area Board		£600		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
CSE Quote	1,200	Hall's own Funds	yes	600
Total	<b>£1,200</b>			<b>£600</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The Kennet Valley Hall Management Committee is responsible for maintaining the village hall to the best standard possible as a local amenity for the benefit of the local community. This project is part of an ongoing programme of improvements. Note we are a charity and therefore have to be totally self funding.

**14. How will you monitor this?**

This is a capital expenditure project where the outcome is finite

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is a one off expenditure requirement to upgrade the Hall's Emergency Lighting

**16. Is there anything else you think we should know about the project?**

N/A

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1,000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

337	Community Area Grant	Safety Equipment for Disabled Carriage Drivers	Kennet Valley Driving Group (RDA)	£475.20
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**Submitted:** 15/10/2013 15:58:00

**ID:** 337

**Current Status:** Application Appraisal

**To be considered at this meeting:**

26/11/2013 Marlborough

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**5. Project title?**

Safety Equipment for Disabled Carriage Drivers

**6. Project summary:**

Seat Belts and Booster Seats to strap in disabled drivers and give them a more comfortable and safe experience

**7. Which Area Board are you applying to?**

Marlborough

**Electoral Division**

West Selkley

**8. What is the Post Code of where the project is taking place?**

SN8 1RX

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2013

**Total Income:**

£15,857.69

**Total Expenditure:**

£18,229.39

**Surplus/Deficit for the year:**

£-2371.70

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£7,178.18

**Why can't you fund this project from your reserves:**

Because reserves are needed to pay operational costs and cover the shortfall between income and expenditure.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£475.20		
Total required from Area Board		£475.20		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
3 Booster Seats	360.00			
2 sets of Seat Belts	115.20			
Total	<b>£475.2</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Our members have to contend with a varying range of disabilities from the physical that originate from such as spinal injuries, paraplegia, polio and cerebral palsy; varying degrees of visual and audio impairment; injuries to the brain resulting from automotive accidents, strokes which affect both speech and muscle control and those who have lost limbs at war. Carriage-driving ponies don't discriminate. They respond to their driver, no matter what disability that driver may have. The aim of the group is to allow as many people as possible to enjoy the pleasure of driving a horse and carriage. Driving a pony and carriage gives the participant the feeling of freedom from their disability. The ability to move about and to control that movement. The Benefits Of Carriage Driving

- Improved co-ordination
- Improved muscle power
- Relaxation through rhythmic movement
- Being out in the open air
- Achievement, self confidence, fun!

With three carriages and volunteers scheduled to facilitate this activity several times a week as well as putting on special days for groups, the KVDG RDA could deliver driving sessions to as many as 100 disabled participants per annum. Safety is absolutely essential to safeguard the disabled drivers in what could be a potentially risky activity. Seat belts to strap in drivers and booster seats to provide the correct driving position make for a more comfortable and safe drive.

**14. How will you monitor this?**

Number of disabled drivers scheduled to participate in any year. Feedback from participants written and verbal.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Fundraising is undertaken on an ongoing basis by KVDG (RDA) for instance a very popular Plant Fair at Barbury Castle raised £3,000 this year and is to be repeated in 2014.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has



been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

342	Community Area Grant	Marlborough Sports Club New Kitchen and Dining Facilities	Marlborough Sports Club (Cricket and Hockey)	£5,000
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**Submitted:** 17/10/2013 10:55:26

**ID:** 342

**Current Status:** Application Appraisal

**To be considered at this meeting:**

26/11/2013 Marlborough

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**5. Project title?**

Marlborough Sports Club New Kitchen and Dining Facilities

**6. Project summary:**

Marlborough Sports Club pavilion is now over 20 years old and has only basic kitchen equipment which is proving inadequate and increasingly difficult to keep hygienic. The bar area hosts the dining facilities but there is a need for new chairs and tables. The kitchen needs to be upgraded and replaced with a modern kitchen which is suitable for use in catering for the larger numbers of Sports Club members. In the winter, up to 8 hockey teams use the pavilion for after match refreshment on Saturdays between 11 am and 12.30 and in the summer, the cricket club use the pavilion for teas in the week and at weekends for 2 teams. The chairs and tables (which were sourced second hand when the pavilion was rebuilt 20 years ago) are also no longer fit for purpose and restrict the ability of the Club to use the venue for private and social functions.

**7. Which Area Board are you applying to?**

Marlborough

**Electoral Division**

Marlborough East

**8. What is the Post Code of where the project is taking place?**

SN8 1PA

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
2012 Olympic Legacy  
Health, lifestyle and wellbeing  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2013

**Total Income:**

£6,648

**Total Expenditure:**

£7,037

**Surplus/Deficit for the year:**

£-388

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£1,290

**Why can't you fund this project from your reserves:**

The Marlborough Sports Club is an umbrella organisation formed to run and manage the Sports Pavilion used by the Marlborough Cricket Club and Marlborough Hockey Club. It receives income by way of a subscription from each club based on their numbers of members and from profits from the bar and club social events. It does not hold reserves as such. Extraordinary expenditure is paid by the clubs as required. The Clubs themselves hold minimal reserves as we wish to keep sport affordable and do not wish to deter people from playing sport due to high costs.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£10,232.16		
Total required from Area Board		£5,000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£

Kitchen incl 1 cooker and fridge	7,200			
60 x dining chairs (£30 each)	1,082.16			
10 x Canteen style tables (£50)	600			
Kitchen fitting	1,000	Labour to be provided by volunteer club member	yes	1,000
Additional cooker	350	Contribution from clubs	yes	4,232.16
<b>Total</b>	<b>£10,232.16</b>			<b>£5232.16</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The project will benefit members of Marlborough Cricket Club, Hockey Club and opposition teams who use the pavilion for after match hospitality. MHC has circa 80 senior members and 250 junior members and MCC has circa 40 senior members and 70 junior members. The pavilion is also used in the evenings for some social events. The project is to upgrade existing facilities. MHC runs 6 teams, 3 men's and 3 ladies' teams. They use the facility from September to April for changing and teas after matches. MCC run 2 teams and use the facility from April to September. The existing kitchen is old, basic and no longer fit for purpose. The fridge freezer broke down this summer. The ovens are unreliable. All members of the clubs will benefit. The Sports Pavilion is set in beautiful, well maintained grounds and is an asset to Marlborough. It is maintained through the efforts of the playing members of the clubs and upgrading the facility will be a large overhead to carry. Any assistance in maintaining this facility will be gratefully received.

**14. How will you monitor this?**

The Sports Club has a management committee that is responsible for the maintenance of the clubhouse. It is comprised of representatives from both clubs and Chaired this year by the Cricket Club. This Committee will be able to confirm that the clubs continue to thrive and grow, and that the use of the Pavilion increases as a result of this investment.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The on-going costs will be funded by the MCC and MHC and from social events that will be better able to take place with an upgraded and efficient kitchen and dining area. The clubs raise funds through member subscription and social events and where appropriate sponsorship.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1,000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.